



## **South Dorset Spurs – GDPR**

### **What is GDPR and how does it relate to South Dorset Spurs?**

The General Data Protection Regulation (GDPR) was adopted by the EU in April 2016 and replaced the current EU Data Protection Directive 95/46/EC (Data Protection Act). The GDPR introduces new obligations to data processors and data controllers, including those based outside the EU.

For our purposes, South Dorset Spurs (SDS) is a 'data controller' (the entity or the legal person who controls and is responsible for the keeping and use of personal information on computer or in structured manual files).

The general requirement for greater transparency towards the 'data subject' (a person whose personal data is processed by a 'data controller') and increased requirements for consent to data processing.

### **SDS Documents**

Although GDPR came into effect on 25 May 2018, it is still evolving, therefore we have produced several documents to aid our compliance but acknowledge that further changes may be required in the future.

At present we have 6 documents relating to GDPR:

#### **1. GDPR Self-assessment**

This provides our responses to the ICO's checklist.

#### **2. GDPR Information Audit**

This shows where all our data comes from and how we deal with it.

#### **3. GDPR Personal Data held**

Evidence to back up the self-assessment document, showing what personal data SDS hold, where it came from, who we share it with and what we do with it.

#### **4. GDPR Privacy Notice**

This records how we treat your data and how you can request it or delete it.

#### **5. GDPR Data Protection and Confidentiality Policy and Procedure**

This records how we treat your data.

## 6. GDPR – Document Retention Policy

We hold records for a period of time in accordance with this document.

We will be reviewing all of these documents in December 2018 or early if there is a need due to other changes in legislation.

**Tony Baylis**  
**Chair**  
**South Dorset Spurs**

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